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| **<insert name of council> Members** | | **Present** | **Regrets** | |
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| **Guests** | | | | |
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| **Agenda Item** | | | | |
| |  | | --- | | <insert territorial acknowledgement | | | | | |
| 1. **Welcome** 2. **Check-In and Introductions** | | | | |
| 1. **Review & Approval of the Agenda -** approved 2. **Review & Approval of September minutes** - approved | | | | |
| 1. **Action Item Review:** | | | | |
| 1. **Standing Items** | | | | |
| 1. **New Business** | | | | |
| 1. **Closing** | | | | |
| **Next Meeting:**   |  | | --- | | * <insert upcoming meeting dates> | | | | | |

**<insert name of PFAC>**

**2024 – 2025 Meeting Dates**

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| --- |
| **Council Meeting**  **9:00- 11:00** |
| November 25 |
| January 27 |
| February 24 |
| March 24 |
| April 28 |
| May 26 |